

### Waiting list and Admissions



Chard NNI & Schools Out is a setting which is accessible to children and families from all sections of the local and wider community. We aim to ensure that all members of the community receive accessible information, and that our admissions procedures are fair, clear and open to all parents who apply for places.

- The setting is widely advertised in places accessible to all sections of the community.
- Information about the setting is accessible, using simple plain English, in written and spoken form and, where appropriate, provided in different community languages and in other formats on request.
- The waiting list is arranged in a first come first service basis.
- Funded places are offered in accordance with the code of practice for Early Years Education Entitlement and any local conditions in place at the time.
- Where it is financially viable to do so a place is kept vacant for an emergency admission.
- The setting and its practices are welcoming and make it clear that mothers, fathers, other relations and carers, including childminders are all welcome.
- The setting and its practices operate in a way that encourages positive regard for and understanding of difference and ability whether – gender, family structure, class, background, religion, ethnicity, or competence in spoken English.
- Children with additional needs are supported to take full part in all activities within the setting.
- The needs and background of children joining the setting are monitored on the registration form, to ensure that no accidental or unintentional discrimination is taking place.
- The equal opportunities policy is shared and widely promoted to all.
- Places are provided in accordance with the terms and conditions issued to every parent when the child takes up a place at the setting.
- Failure to comply with the terms and conditions may ultimately result in the provision of a place being withdrawn.